

SHAILAJA ASHOK

Location: Abu Dhabi, UAE (Visit Visa - Convertible) | **Native:** Trivandrum, Kerala

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PROFESSIONAL SUMMARY

Dedicated and exceptionally experienced English Language Trainer with over 28 years of success in ESL instruction. Holds prestigious CELTA and Cambridge TKT certifications alongside a Bachelor of Arts in English Literature. Proven expertise in tailoring language programs for all demographics, from young learners to adult professionals. Specializes in comprehensive Spoken English coaching and strategic preparation for high-stakes standardized tests, including IELTS and TOEFL. Passionate about empowering students to achieve linguistic fluency and academic success through engaging, communicative learning environments.

CORE COMPETENCIES

- ESL & EFL Instruction
- IELTS & TOEFL Test Preparation
- Spoken English & Fluency Coaching
- Communicative Language Teaching (CLT)
- Lesson Planning & Curriculum Adaptation
- Learner Assessment & Feedback
- Multigenerational Classroom Management
- Individualized Learning Strategies

EDUCATION & CERTIFICATIONS

- **CELTA** (Certificate in Teaching English to Speakers of Other Languages) – *British Council, Chennai, India*
- **TKT** (Teaching Knowledge Test) Modules 1, 2, & 3 – *Cambridge Assessment English*
- **Bachelor of Arts in English Literature** – *Mahatma Gandhi University, Kerala, India*

PROFESSIONAL EXPERIENCE

Freelance English Trainer | *Independent Practice*

1998 – 2026

- Designed and delivered customized English language curriculum for diverse learners across all age groups, from children to adults, adapting methodologies to suit varying proficiency levels.
- Conducted intensive preparation courses for standardized English proficiency tests, including IELTS and TOEFL, successfully raising average student band scores.

- Implemented immersive conversational English modules focused on real-world scenarios, pronunciation, and vocabulary acquisition to boost student confidence and fluency.
- Tracked and analyzed student progress using comprehensive assessment tools, providing detailed feedback and tailored learning plans to ensure goal achievement.